

**medtech**<sup>•••••</sup>  
healthier care

**BPACNZRx**

Powered by the NZF

# Medtech Evolution Monthly Drug Updates (BPACNZRx) Integration User Guide

**Version:** 4.0  
**Release Date:** July 2021

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# Monthly Drug Updates

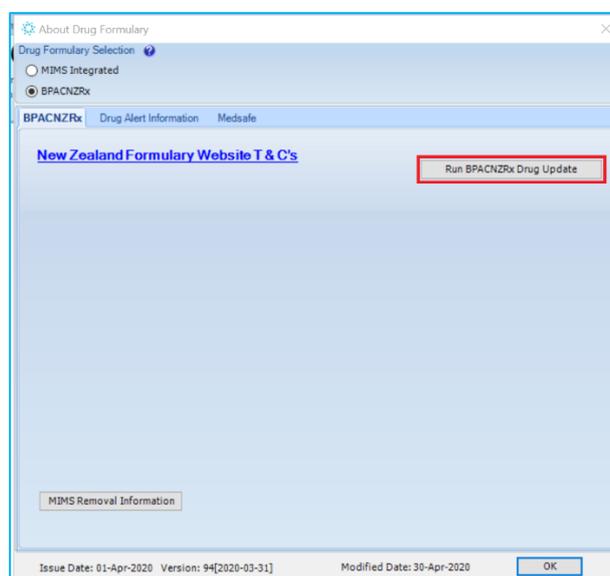
## Help ► About Drug Formulary

The NZF Monthly Download availability will be advised to registered practices from BPAC directly as soon as the monthly update is available.

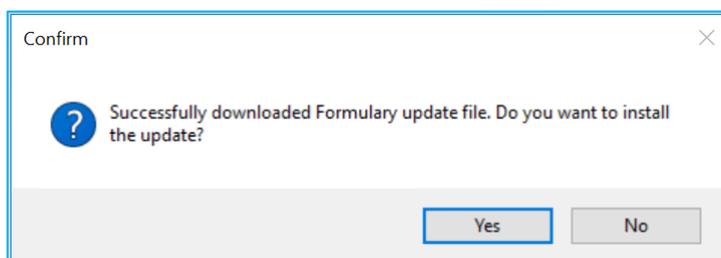
The NZF monthly drug updates can be downloaded and performed directly from the About > Drug Formulary window within the Medtech Evolution application.

To download and install the NZF monthly drug update:

1. Ensure you are logged into Medtech Evolution as a user with System Admin access rights
2. Select Help > About Drug Formulary
3. Select the BPACNZRx tab
4. Click on the 'Run BPACNZRx Drug Update' button

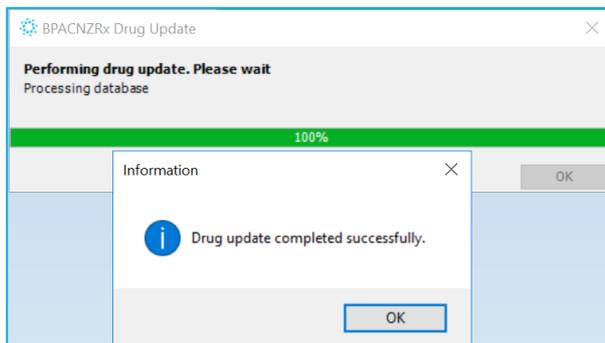


5. The download of the most recent monthly drug formulary will commence
6. Once the download of the NZF Monthly Drug Update the following prompt will be displayed:



If you would like to complete the Drug Update at this time:

7. Clicking on the 'Yes' option will continue to perform the Drug Update
8. Once the NZF Drug Update process has been completed click on OK to the information prompt displayed.



If you would like to complete the Drug Update at a later date:

9. Clicking on the 'No' option will close the Drug Update screen and return you to the About > Drug Formulary window. Click on OK to close the screen.
10. When you are ready to complete the Drug Update, repeat the same process as described above. The Tools > Clinical > Drug Update feature has been removed when BPACNZRx is activated.

#### **Important Note – NZF Monthly Update Download**

**If the download of the NZF Monthly Update fails due to the practice's BPACNZRx registration having expired you will be prompted with a message advising that your 'BPACNZRx user registration has expired, and your medications information may be out of date'.**

**If this occurs, please contact BPAC NZ on 0800 633 236 or email [contact@bpacnrx.org](mailto:contact@bpacnrx.org) to renew or establish your registration for BPACNZRx**

**In addition all users should be logged out of Medtech Evolution during the Drug Update process.**